

**Date:** July 9, 2024

**To:** **Mayor and Council**

**Name and title:** Kris Dalio, Director of Finance and IT Services

**Subject:** 2024 Procurement Quarterly Report – Q2

**Attachment(s):** None

### Recommendation(s):

That Council RECEIVES FOR INFORMATION the report dated July 9, 2024, from the Director of Finance and IT Services titled “2024 Procurement Quarterly Report – Q2”.

### Purpose:

The purpose of this report is to provide City Council with information concerning the contracts issued by Procurement for the time period from April 1, 2024, to June 30, 2024. The Tender, Request for Proposal, Exemption (Sole Source), Corporate Service Arrangement (Buying Groups), Formal Request for Quote and Informal Request for Quotation contracts have been approved pursuant to the limits within the Purchasing Bylaw, applicable financial plan and the Purchasing Procedures shown below:

- A) Manager of Risk and Procurement – not to exceed \$200,000.
- B) Director of Finance and IT Services – not to exceed \$500,000; and
- C) City Manager – over \$500,000 and all revenue generating contracts.

### Strategic Priorities:

The Purchasing Delegation of Authority Bylaw contributes to the City’s financial sustainability.

## A) APPROVALS BY THE MANAGER OF RISK AND PROCUREMENT

**ROTATIONAL CONSULTING:** Pre-authorized consultants / engineers are invited to enter into a Contract for less than \$75,000.

<b>Rotational</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
R24-033	Mechanical Consulting - Hydronic Heating System	\$17,300.00	Clean Energy Consulting Inc.
R24-071	Mechanical Consulting Services - Plumbing Infrastructure for CN Centre	\$15,000.00	Clean Energy Consulting Inc.

**INFORMAL REQUEST FOR QUOTATION:** Informal solicitation for goods and services under \$75,000.00 and construction over \$200,000.00.

<b>IRFQ</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
IRFQ24-036	Steel Work and Fall Protection - Prince George Playhouse	\$102,700.00	CFI Steel Ltd.
IRFQ24-055	Supply Materials for 7th Avenue Watermain Looping	\$100,050.78	Flocor Inc. Northlands Water & Sewer Supply
IRFQ24-062	Interior Repainting Services - CN Centre	\$132,807.15	Decorum Painting Ltd.

**REQUEST FOR PROPOSAL:** Formal solicitation for goods and services over \$75,000.00 and construction over \$200,000.00 awarded to the highest scoring proponent.

<b>RFP</b>	<b>Product/Services</b>	<b>Contract Dollar Amount</b>	<b>Supplier</b>
P24-002	Safety and Learning Management System Replacement	\$57,637.45	Advanced Safety Management Ltd
P24-004	Consulting Services - Two Rivers Art Gallery & Civic Centre Mechanical System Upgrades Phase 1	\$43,165.00	Rae McLean & Associates Ltd
P24-008	Fitness Equipment Replacement PG Aquatic Centre	\$124,376.00	LIVun Ltd.
P24-017	Consulting Services - Digital Sanitary Model Rehabilitation	\$102,094.02	GeoAdvice Engineering Inc
P24-023	Information Technology Service Management System Replacement	\$107,685.00	Alemba Group Inc
P24-030	Sidewalk and Walkway Condition Assessments 2024	\$92,272.00	Tetra Tech Canada Inc
P24-035	Civic Conditions Assessment 2024	\$89,677.20	AECOM Canada Ltd

*P19-022	Multi-Function Printers and Systems (Extension)	\$66,700.80	Konica Minolta Business Solutions
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\*Extension

**INVITATION TO TENDER:** Formal solicitation seeking competitive bids for goods and/or services awarded to the lowest compliant bid.

ITT	Product/Services	Contract Dollar Amount	Supplier
T24-025	Connaught Youth Centre Exterior Wall Finishes Replacement	\$159,500.00	Fresno Construction
T24-034	Trail Rehabilitation Program	\$115,281.59	Twin Rivers Development Ltd
T24-041	Supply and Install New Bleachers	\$179,187.14	Royal Stewart Ltd

**EXEMPTION:** Public solicitation not necessary due to permitted exemption.

Exemption	Product/Services	Contract Dollar Amount	Supplier
X24-051	Fire Services Training Site Project Phase 2	\$74,310.00	Cornerstone Planning Group
X24-070	Supply Utilities Pre-Paving Materials	\$98,440.00	Fred Surridge Ltd
X24-053	Cityworks PLL	\$100,305.97	Esri Canada Ltd

## **B) APPROVALS BY THE DIRECTOR OF FINANCE AND IT SERVICES**

**REQUEST FOR PROPOSAL:** Formal solicitation for goods and services over \$75,000.00 and construction over \$200,000.00 awarded to the highest scoring proponent.

RFP	Product/Services	Contract Dollar Amount	Supplier
P24-052	Supply and Deliver One New Single Axle Automated Garbage Truck	\$476,132.88	Rollins Machinery Ltd

**INVITATION TO TENDER:** Formal solicitation seeking competitive bids for goods and/or services awarded to the lowest compliant bid.

ITT	Product/Services	Contract Dollar Amount	Supplier
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T24-043	Asphaltic Concrete Sidewalk Rehabilitation 2024	\$350,689.80	Terus Construction
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**C) APPROVALS BY THE CITY MANAGER**

**REQUEST FOR PROPOSAL:** Formal solicitation for goods and services over \$75,000.00 and construction over \$200,000.00 awarded to the highest scoring proponent.

RFP	Product/Services	Contract Dollar Amount	Supplier
P24-006	Asphaltic Concrete Rehabilitation and Related Works	\$6,394,710.98	Lafarge Canada Inc
*P21-012	Skating Programs & Services	Revenue Generating	Arandem Studio Corporation dba North Edge Ice Sports

\*Extension

**INVITATION TO TENDER:** Formal solicitation seeking competitive bids for goods and/or services awarded to the lowest compliant bid.

ITT	Product/Services	Contract Dollar Amount	Supplier
T23-001	Sanitary & Storm Sewer Relining	\$553,455.00	Insituform Technologies Ltd
T24-028	Supply and Delivery of Redi Mix Concrete	Non-Exclusive - As required	Terus Construction, A Division of Colas Western Canada Inc.
T24-029	Supply Road Patching Material and Aggregate	Non-Exclusive - As required	Terus Construction, A Division of Colas Western Canada Inc. Lafarge Canada Inc

**Summary and Conclusion:**

Administration has provided this report for Council’s information to summarize the contracts issued by Procurement from April 1, 2024, to June 30, 2024.

**Respectfully submitted:**

Kris Dalio, Director of Finance and IT Services

**Approved:**

Walter Babicz, City Manager  
Meeting Date: 2024/07/22